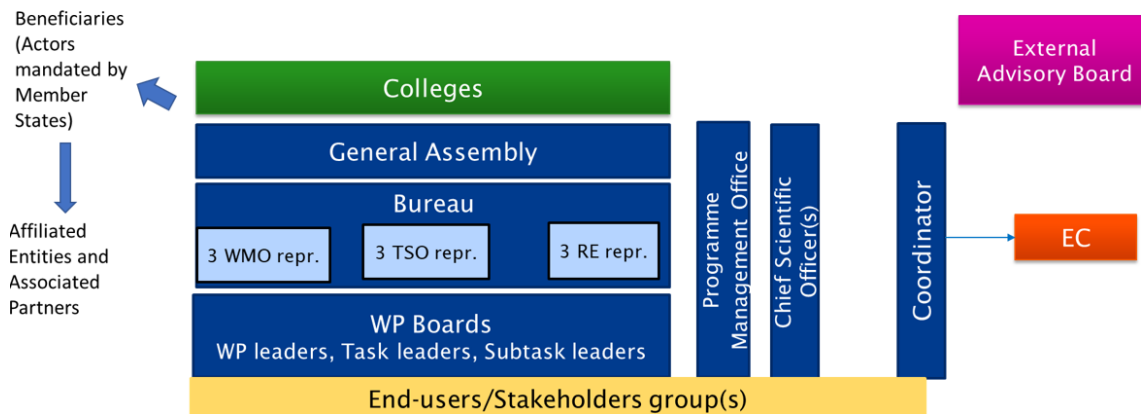


# FACTSHEET 6: GOVERNANCE

## April 2025

**Disclaimer: this factsheet is intended for public use and not only internal to EURAD-2 partners.**

It gathers information about EURAD-2 governance bodies as outlined in the Grant Agreement and Consortium Agreement (both internal and confidential documents). It aims to highlight the roles and responsibilities, composition and functioning of each body.



EURAD-2 Governance overview

## COLLEGES

The Colleges, as an integral part of EURAD's governance structure, serve as platforms that gather a number of organisations depending on their role in radioactive waste management (RWM):

- Waste Management Organisations (WMOs) represented by the IGD-TP<sup>1</sup>, whose mission covers the management and disposal of radioactive waste.
- Technical Safety Organisations (TSOs) and other organisations fulfilling an "expertise function" represented by SITEX.Network<sup>2</sup>, carrying out activities aimed at providing the technical and scientific basis for notably supporting the decisions made by a national regulatory body.
- Research Entities (REs) represented by EURADScience<sup>3</sup>, which are involved in Research, Demonstration and Development (RD&D) in RWM.

<sup>1</sup> <https://igdtp.eu/>

<sup>2</sup> <https://www.sitex.network/>

<sup>3</sup> <https://euradscience.com/>



All participants are expected to be linked to one of the three Colleges to participate to the Partnership. While membership in a College (i.e., paying the associated fee) is not mandatory, it is strongly encouraged to ensure access to all relevant communications and to actively contribute to the Partnership.

## GENERAL ASSEMBLY

The General Assembly (GA) is the ultimate decision-making body of the EURAD-2 Partnership. It is responsible for agreeing the overarching strategy of EURAD-2 in line with the content of the Strategic Research Agenda (SRA)<sup>4</sup>/Roadmap<sup>5</sup> and the Euratom Work Programme.

The GA is free to act on its own initiative to formulate proposals and take decisions, following preview with the Bureau and/or Programme Management Office (PMO).

The GA is composed of one representative of each Beneficiary (51 nationally mandated organisation<sup>6</sup>) and meets regularly and at least twice a year.

## BUREAU

The Bureau is the accompanying body to the GA. It acts in close interactions with the PMO. It is responsible for updates of EURAD-2 SRA and Roadmap and definition of any additional waves of work packages to be started.

The Bureau is composed of a total of nine representatives: 3 members appointed by each College. It shall strive to seek a consensus among the Parties. The representatives are appointed according to their competence as individuals and shall not act as representatives of their organisations but as representatives of their Colleges. The composition of the Bureau is regularly reviewed/re-elected for suitability of roles, responsibilities and membership (at least by the mid-term of the partnership).

The Bureau meets regularly to coordinate its tasks. In addition to these regular Bureau meetings, the Bureau meets with the PMO at least four times a year.

## PROGRAMME MANAGEMENT OFFICE

The PMO is in charge of scientific and technical coordination of the implementation of the programme, as well as the day-to-day management and communication activities. It is responsible to the GA for the overall top-level planning, coordination and implementation of the EURAD-2 Work programme in line with the strategy agreed by the GA.

The PMO is composed of one representative of the Coordinator. The other members are selected under the responsibility of the Coordinator who seeks the support of a panel as appropriate. Its

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<sup>4</sup> <https://www.ejp-eurad.eu/strategic-research-agenda>

<sup>5</sup> <https://www.ejp-eurad.eu/roadmap>

<sup>6</sup> EURAD-2 being a “Grant to identified beneficiaries”, the Programme Owners of each Member States and Associated Countries were required to formally designate the mandated actors which will be able to participate as Beneficiaries to this Partnership.

composition is to be reviewed for suitability of roles, responsibilities and membership at least by mid-term of the partnership.

The PMO meets approximately every 2 weeks to coordinate its tasks.

## WORK PACKAGE BOARDS

The Work Package (WP) Leaders and Task Leaders (TL) form what is called the WP Board. The WP Board (WPB) ensures that the WP is progressing according to the agreed specifications, milestones and planning. The WP Board is also responsible for reporting the work progress, any WP deliverables and eventual modifications of the WP work programme to the PMO.

WP Leaders assure maintaining scientific excellence in all steps and contribute to dissemination of WP activities and results, in close link with the Bureau and the PMO.

The WP Leaders are appointed according to their competences, technical expertise and leadership experience. The leadership of a WP is assigned to an individual rather than to the organisation. Any change in WP leadership must be previously reviewed by the PMO based on a list of criteria.

WP Leaders are invited to attend monthly meetings organised by the Coordinator to provide general information about the partnership.

It shall not be possible for one single individual to hold more than one of the three following roles: PMO member, Bureau member or WP leader.

## CHIEF SCIENTIFIC OFFICERS

The role of the Chief Scientific Officers (CSOff) is to enforce internally the scientific leadership of the programme on aspects of science, technology and Knowledge Management.

The CSOff as individuals are not a member of the Consortium contributing to specific WPs and have no direct link with the European Commission (EC). They are appointed according to their competence as individuals and shall not act as representatives of their organisation / Colleges. Their nomination is approved by the GA.

CSOff are invited to General Assemblies, Annual Workshops and can be invited to Bureau/PMO meetings when deemed necessary.

## COORDINATOR

The Coordinator is the intermediary between EURAD-2 participants and the EC. The Coordinator is responsible for:

- monitoring compliance by the Parties with their obligations under the Grant Agreement and the Consortium Agreement,
- keeping the address list of Parties Representative and other contact persons updated and available,
- chairing the PMO,

- collecting, reviewing and submitting information collected by the PMO on the progress of the Action and reports and other deliverables (including financial statements and related certification) and specific requested documents to the Commission,
- preparing the meetings, proposing decisions and preparing the agenda of GA meetings, chairing the meetings, preparing the minutes of the meetings and monitoring the implementation of decisions taken at meetings,
- transmitting documents and information connected with the Action,
- administering the financial contribution of the Commission and fulfilling the financial tasks,
- providing, upon request, the Parties with official copies or originals of documents which are in the sole possession of the Coordinator when such copies or originals are necessary for the Parties to present claims,
- presenting an annual report on the distribution of payments to the GA,
- representing the other Parties in signing the accession document (Attachment 2 of the Consortium agreement) with a new Party after approval of GA,
- informing the GA of non-disclosure agreement's signature with member of the External Advisory Board or End-User from the End-User Group.

## EXTERNAL ADVISORY BOARD

The External Advisory Board (EAB) is a board providing expertise and balanced perspective to the GA, providing an external view to the Partnership on complimentary topics. The EAB is appointed by the Coordinator together with the European Commission Policy Officer.

The size of the EAB will be decided by the GA. Members to the EAB are appointed according to their competence as individuals and shall not act as representatives of their organisations. Their nomination will have to be approved by the GA. The EAB shall propose its Chairperson from among its members, for confirmation by the GA.

The EAB will hold at least one meeting a year. The CSOffs, a representative from the EC and a representative from the Coordinator will attend EAB meetings.

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