

# INTRODUCTORY WEBINAR



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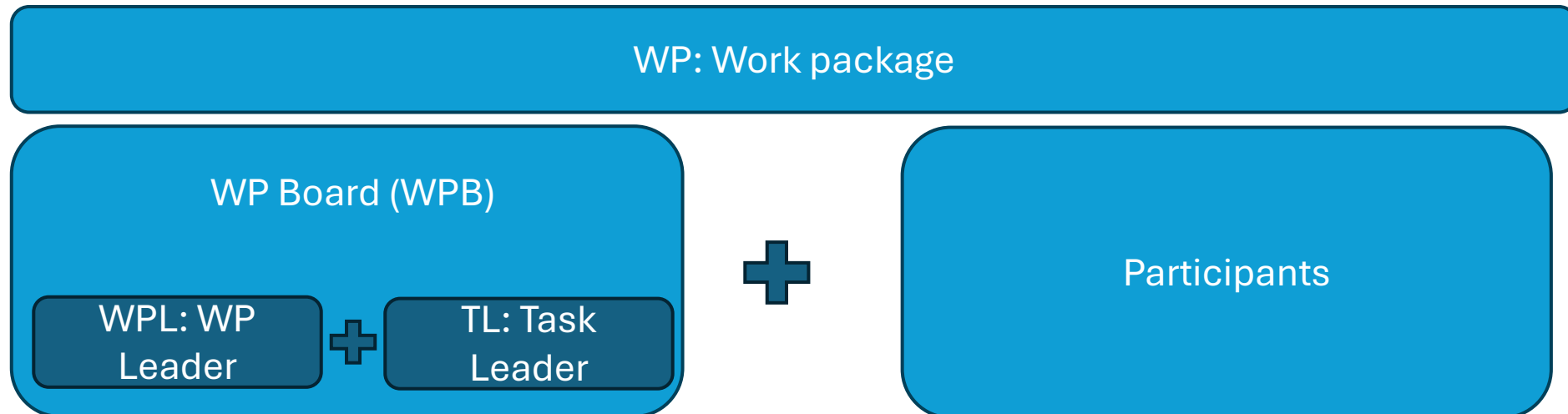


## AGENDA

- **Demystifying acronyms**
- **Overview of governance**
- **Programme flexibility**
- **Communication channels**
- **Q&A session**

## MOST COMMON USED ACRONYMS – GOVERNANCE

- **PMO: Programme Management Office** - group of 5 members + Coordinator trying their best to support the Consortium and make things as smooth as possible
- **CSOff : Chief Scientific Officers** ≠ **CSO: Civil Society Organisations**



## MOST COMMON USED ACRONYMS – CONSORTIUM



RE: Research Entities



TSO: Technical Safety Organisations



WMO: Waste Management Organisations

### • **Participants :**

- Mandated Actors = Beneficiaries, making up the General Assembly (GA)
- AE: Affiliated Entities = not mandated by their Ministries
- AP: Associated Partners = international partners, not receiving EU funding



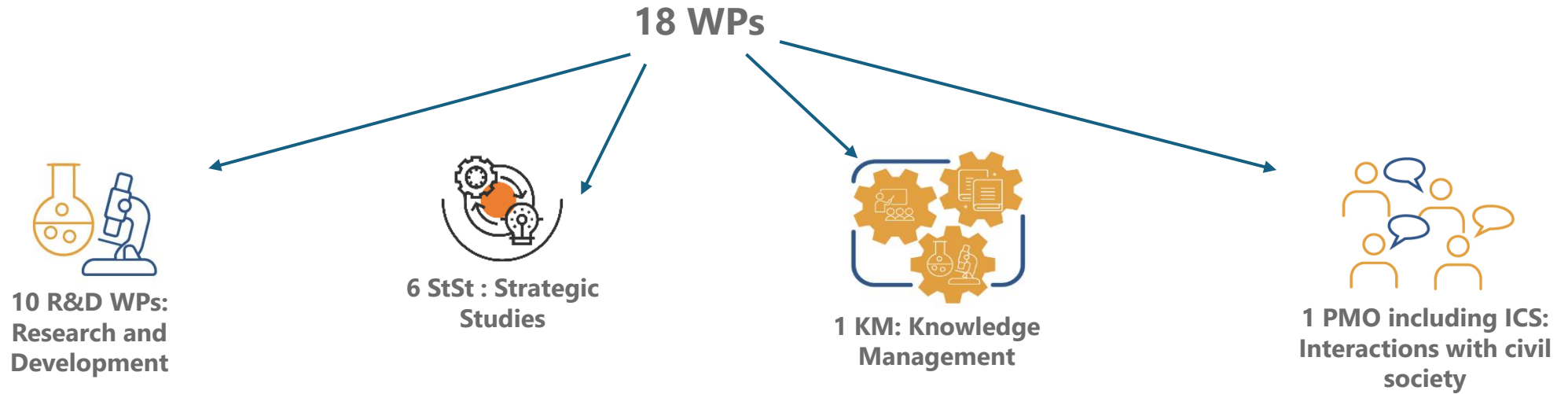
- **Participate to the technical WPs**
- **Devote time / resources to WPs**
- **Implement the work**
- **Report to EC**

- **EUG: End-user group**
- **Stakeholders**



- **Do not participate to WPs**

## MOST COMMON USED ACRONYMS – IMPLEMENTATION



- All respond to a topic / need defined in the SRA: Strategic Research Agenda

## MOST COMMON USED ACRONYMS – REPORTING

- **KPI: Key Performance Indicators** = measurable and reachable goals / targets to evaluate the impact of the partnership
- **Reporting documents:**
  - AWP: Annual Work Programme – deliverable describing the activities for the year to come
  - PR: Periodic Report – deliverable describing technical achievements, dissemination activities, publications, of the previous period per WP (12 months)
  - IPR: Interim Progress Report – same as PR but covering a 6 months period – only planned for year 1 and year 5, for now...



# GOVERNANCE OVERVIEW

Beneficiaries  
(Actors  
mandated by  
Member  
States)



Colleges

General Assembly

Bureau

3 WMO repr.	3 TSO repr.	3 RE repr.
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WP Boards  
WP leaders, Task leaders, Subtask leaders

End-users/Stakeholders group(s)

Programme  
Management Office

Chief Scientific  
Officer(s)

Coordinator

External  
Advisory Board

EC

Affiliated  
Entities and  
Associated  
Partners



## BODIES – ROLES AND RESPONSIBILITIES - 1/3

- **General Assembly: decision-making body**
  - Composition:
    - 51 representatives (each Mandated Actor)
    - Coordinator is the Secretary
  - Meetings: twice a year (one face-to-face / one online)
- **Bureau: accompanying body to the GA**
  - Composition:
    - 3 representatives of each College
    - Chairperson: Valéry Detilleux (Bel V, Belgium)
  - Meetings: with PMO at least 4 times a year (one face-to-face / others online)



## BODIES – ROLES AND RESPONSIBILITIES -2/3

- **Programme Management Office: day-to-day management, overall planning and implementation**
  - Composition:
    - Representatives of the Coordinator + 5 members selected by the Coordinator (each following WPs)
    - Roles, membership and responsibilities to be reviewed at month 30
  - Meetings: approx. every 2 weeks (nothing mandatory in the CA)
- **Coordinator: intermediary between Parties and EC**
- **WP Boards: implementing work**
  - Composition:
    - 1 WP Leader (not always but most cases : 1 co-WP Leader)
    - Task Leaders / subtasks leaders

## BODIES – ROLES AND RESPONSIBILITIES- 3/3

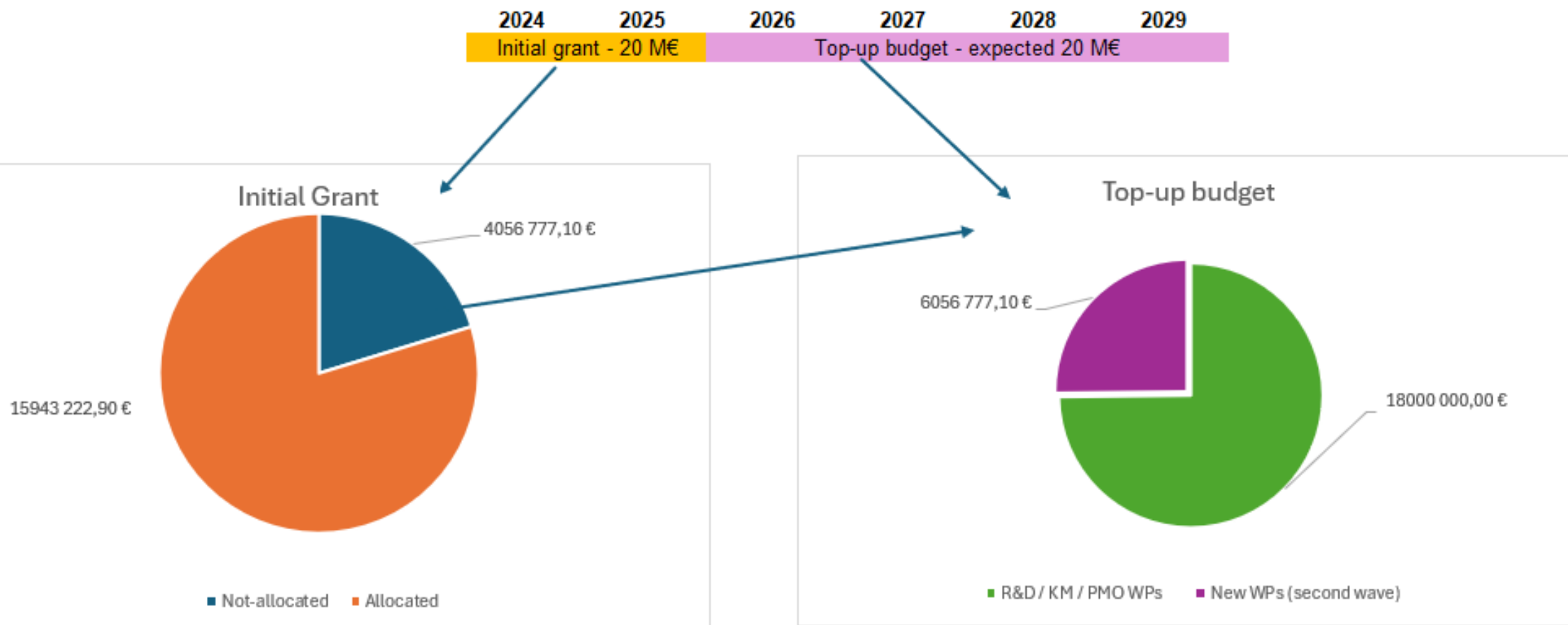
- **Chief Scientific Officers: enforcing internally scientific leadership and excellence**
  - Composition:
    - Christophe Bruggeman, Michael Egan and Irina Gaus
    - Reporting to Coordinator
- **External Advisory Board: external expertise and balanced perspective (no review of the programme)**
  - Composition:
    - Size to be decided by GA. Nominated by GA.
  - Reporting to GA – Honorarium (contract with Coordinator)



## PROGRAMME FLEXIBILITY – 1/2

- **Ambition of the partnership: to be as needs-driven as possible**
  - Be able to integrate emerging needs from the Community
- **EURAD-2 is financed at 60 % by the European Commission – internal funding rates depending on type of activities (50 % for R&D / 100 % for StSt, KM and PMO)**
  - Grant for the first two years: 20 M€
  - Expected top-up budget (covering 2026-2029): 20 M€
- **Part of the grant for the first two years has not been allocated to WPs – not-allocated budget (secured under Coordinator's budget)**
  - Aim: be able to finance a second wave of WPs (expected October 2026)
- **Top-up budget will**
  - finance the R&D, KM and PMO WPs lasting 5 years but having budget only for the first 2 years
  - cover new needs (second wave)

## PROGRAMME FLEXIBILITY – 2/2



## SECOND WAVE NEW WORK PACKAGES – MAIN PROCESS STEPS



Preliminary exchange phase

Presentation of the detailed process to GA



Collecting College proposals

Each College to organise themselves.

Each College send a max of X proposals – top-down approach



Consolidating list of possible WPs

Eligibility check – consistent with SRA, avoid duplication of existing initiatives, etc...



Develop short list

Bureau's task

Appointment of PMO members to follow-up the WPs



Development of WPs

Open to new participants



Review

Strategic review by Bureau

## SECOND WAVE PROCESS – FORESEEN TIMELINE

- **October 2025: definition of the process (Milestone)**
- **End of 2025 (estimation) : allocation of top-up budget**
- **April 2026: selection of the WPs (Milestone)**
- **May 2026: vote by GA (online)**
- **June 2026: Amendment submitted to EC – signature during Summer**
- **1 October 2026: start of the second wave WPs**



Development of WPs : 7 months  
Incl. Colleges processes +  
prioritisation

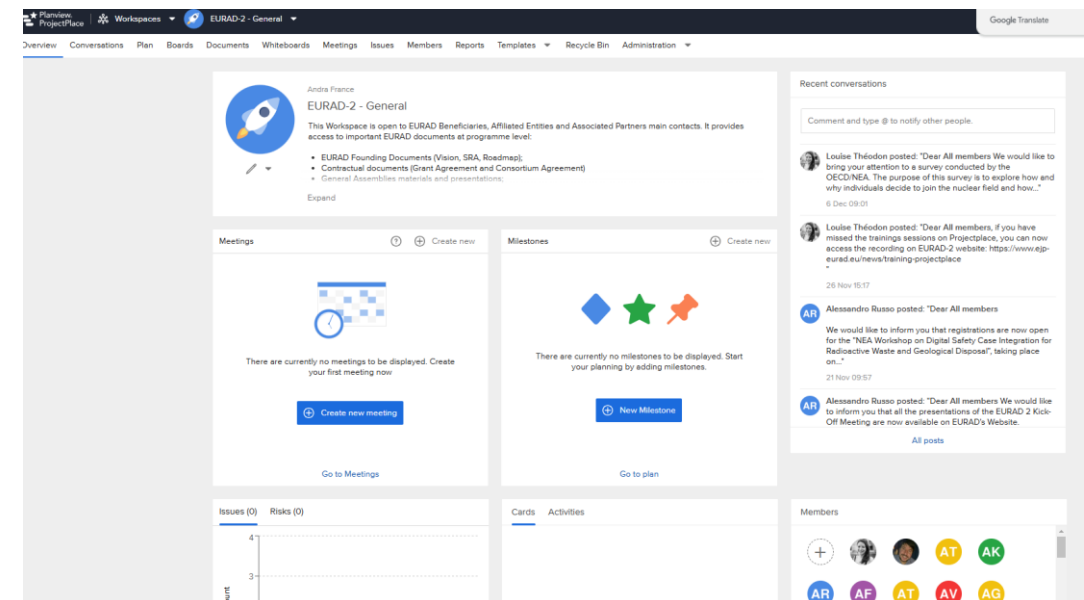
# COMMUNICATION CHANNELS – INTERNAL

- **ProjectPlace**

- EURAD-2 general workspace : limited to 3 main contacts per organisations, GA members, PMO, Bureau, WPL
- WPs workspaces: share documents, information and facilitate WP internal communication

- **Email / contacts**

- Generic addresses:
  - [secretariat@ejp-eurad.eu](mailto:secretariat@ejp-eurad.eu) – for all administrative / financial matters – support
  - PMO and Bureau used only for organisation of meetings / generic information shared by Coordinator



# COMMUNICATION CHANNELS – MEETINGS / WORKSHOPS / EVENTS

- **Organiser**

- Provide agenda before meeting
- Provide supporting documentation / materials before meeting
- Write minutes and share to participants

- **Participant :**

- Read provided materials ahead of meeting
- Prepare presentation if any
- Actively contribute to the meeting
- Provide feedback to minutes
- Execute action and respect decisions

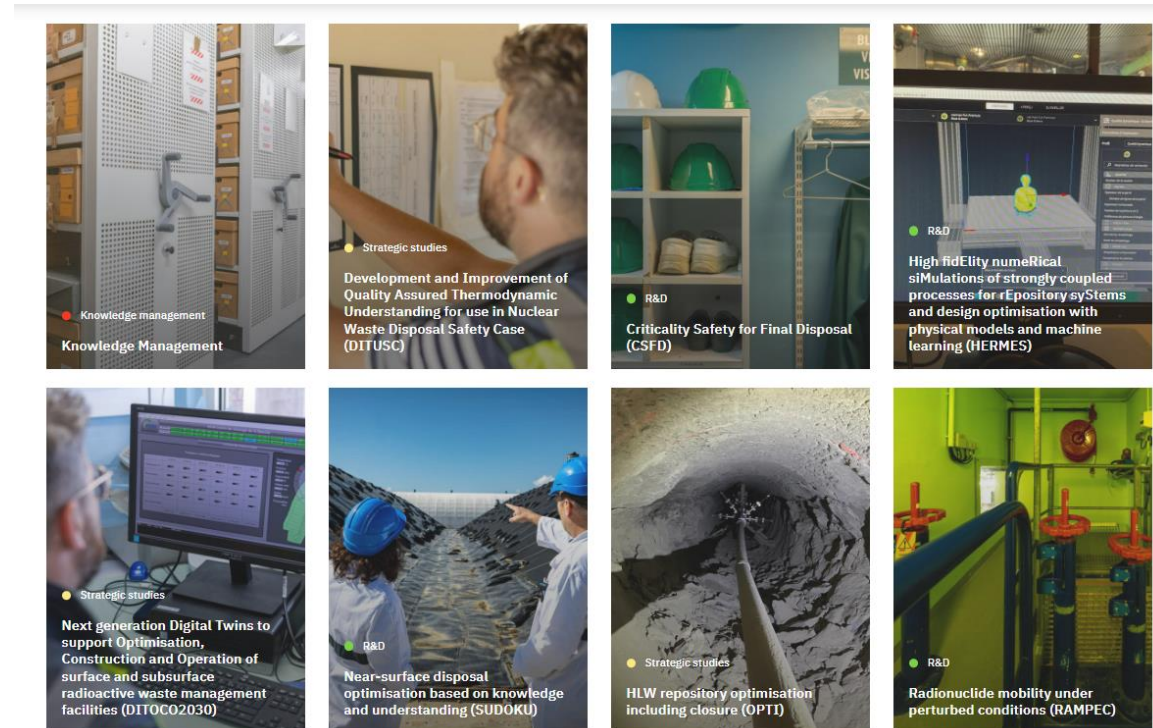
- **Costs**

- GA / annual events
  - PMO budget – reimbursed 100% by the EC
  - Participants cover their travel / accomodation
- WP meeting
  - WP budget – reimbursed 50 % for R&D / 100 % for KM and StSt
  - Participants cover their travel / accomodation



# COMMUNICATION CHANNELS - EXTERNAL

- **EURAD-2 website – managed by the Coordinator**
  - Same as EURAD-1. Changes have already been implemented in terms of WPs, organisations etc.
  - Information of EURAD-1 are still accessible (WPs, deliverables, publications)
  - PREDIS deliverables to be included on the website as well
- **Social medias**
  - LinkedIn
  - Twitter



## WHO TO CONTACT ?

	I'm a Beneficiary / Mandated Actor	I'm an Affiliated Entity	I'm an Associated Partner	I'm not part of the Consortium / I want to be in EUG
Question about a WP	Work Package Leader			
Question about the budget	Andra - Coordinator			
I can't fulfill my obligations	Andra – Coordinator + WPL			N/A
Administrative question	Andra - Coordinator	Your Beneficiary	Andra - Coordinator	Andra - Coordinator
EURAD-2 in general	Andra - Coordinator	Your Beneficiary	Andra - Coordinator	Andra - Coordinator



## Q&A

- All questions will be added in the [FAQ file](#) – to be updated regularly
- Any questions can be sent to secretariat for further inclusion into FAQ
- Suggestion / concern about EURAD-2 functioning : contact your College leadership who will then liaise with the Bureau
  - Research Entities: [euradscience@sckcen.be](mailto:euradscience@sckcen.be)
  - Technical Safety Organisations: [valery.detilleux@belv.be](mailto:valery.detilleux@belv.be)
  - Waste Management Organisations: [secretariat@igdtp.eu](mailto:secretariat@igdtp.eu)