

# **PROGRAMME MANAGEMENT OFFICE – WP1**

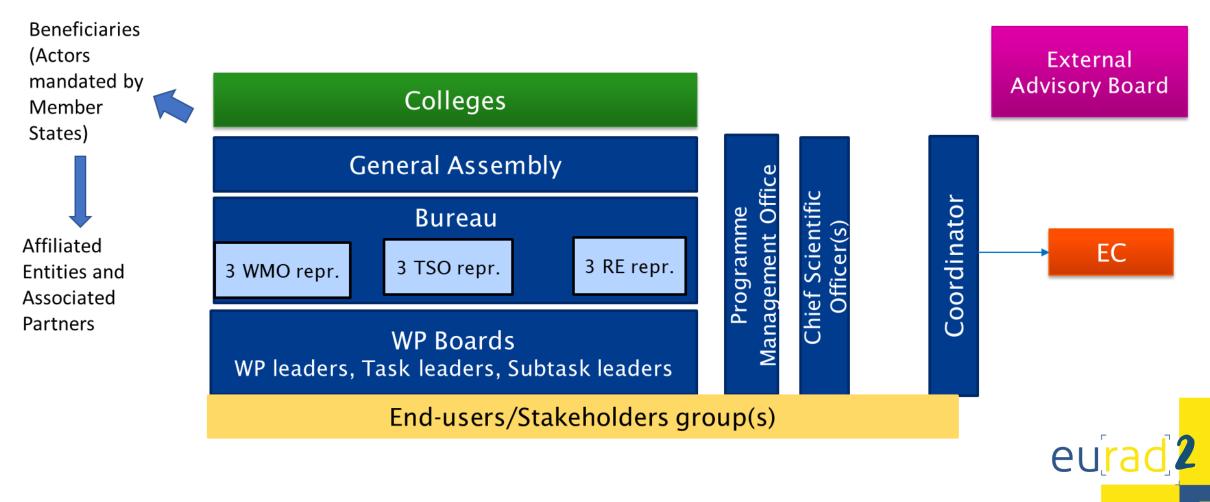


Co-funded by the European Union under Grant Agreement n° 101166718

23 October 2024

Kick-off meeting

# **EURAD-2 GOVERNANCE**



#### MISSION

- Day-to-day management
- Overall top-level planning, coordination and implementation of work plan and budget

Coordinator Only	Coordinator + PMO members	Others
<b>Task 1</b> : Management and coordination of the administrative, legal and financial aspects	<b>Task 2</b> : Overall scientific and technical coordination / integration (R&D, StSt and KM)	Task 3: Bureau activities
<b>Task 4</b> : Internal communication and meetings of the Consortium	Task 5: Dissemination	<b>Task 7:</b> Interactions with Civil Society (NTW)
	<b>Task 6:</b> EURAD-2 in the international arena	<b>Task 8</b> : Management of the R&D WPs (WP Leaders)
23 October 2024	Kick-off meeting	

# **STRUCTURE**

- Members selected by the Coordinator
- Composition shall be reviewed for suitability of roles, responsibilites and membership at Month 30
- 5 members + administrative manager + Coordinator
  - Main task: overall scientific and technical coordination / integration = follow-up of the WPs
    - Erika Holt (Finalnd): WP2 KM + Task 2 (KM) of each WP
    - Marta Lopez (Spain): WP3 ASTRA, WP6 STREAM and WP7 L'OPERA
    - Vaidas Matuzas (The Netherlands) : WP4 FORSAFF, WP10 ANCHORS, WP15 DITOCO2030 and WP16 HERMES
    - Peter Ormai (Hungary): WP5 ICARUS, WP8 SAREC, WP11 CLIMATE, WP14 SUDOKU and WP17 CSFD
    - Delphine Pellegrini (France): WP9 InCoManD, WP12 RAMPEC, WP13 OPTI, WP18 DITUSC



# **MANAGEMENT AND COORDINATION**



#### Implementing

- Grant Agreement and amendments
- Consortium Agreement (and amendments)
- Work plan
- Dissemination Strategy
- Internal Communication
- Quality Management Plan
- Data Management Plan



#### Coordinating

- Meetings
- EC deliverables: periodic reports and annual work programmes
- Interactions with international partners and Civil Society



#### Monitoring

- Overall programme consistency
- Various tables: deliverables / milestones, dissemination follow-up, ...
- Evaluation criteria: KPIs
- Risk register



# • Managing

- Administrative, legal and financial aspects
- Communication
- Updates of founding documents if needed



## **BUREAU**

- Accompanying body to the GA. Act in close cooperation with PMO.
- Responsible of strategic aspects: 2<sup>nd</sup> wave, update of founding documents
- 3 representatives nominated by each College





# WP LEADERS

- In charge of scientific and technical coordination of the WP
- Ensure that the WP is progressing according to agreed specificiations, milestones and planning
- Assures maintainin scientific excellence
- Report WP progress, deliverables, issues to PMO
- Contribute to dissemination of WP activities and results



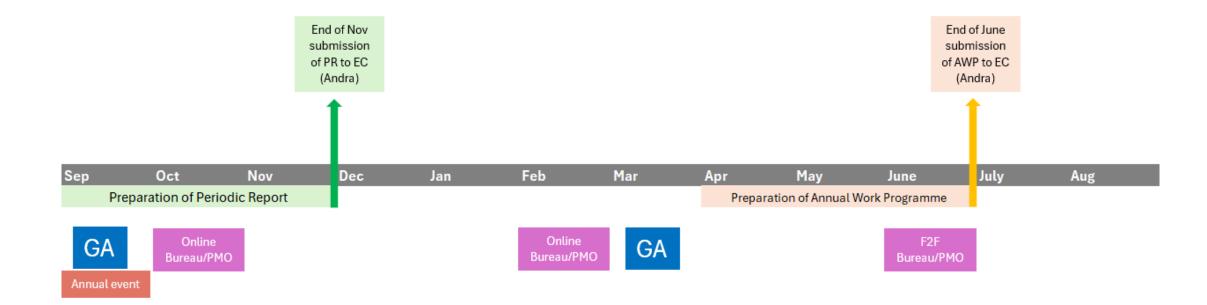
# **END-USERS GROUP**

- Waste owners, waste generators, waste management organisations and regulators other than participants in a WP (no pm in the WP)
- Will be requested to sign a NDA to be able to provide feedback to the programme, attend to workshops, review draft documents
- No voting powers / approval rights
- Solicitation planned by end of 2024
- Interested ? Contact the Coordinator

secretariat@ejp-eurad.eu



# **ANNUAL CLOCK**





# WHO TO CONTACT ?

	l'm a Beneficiary / Mandated Actor	I'm an Affiliated Entity	l'm an Associated Partner	I'm not part of the Consortium / I want to be in EUG
Question about a WP	WPL	WPL	WPL	WPL
Question about the budget	Andra - Coordinator	Andra - Coordinator	Andra - Coordinator	Andra - Coordinator
I can't fulfill my obligations	Andra – Coordinator + WPL	Andra – Coordinator + WPL	Andra – Coordinator + WPL	N/A
Administrative question	Andra - Coordinator	Your Beneficiary	Andra - Coordinator	Andra - Coordinator
EURAD-2 in general	Andra - Coordinator	Your Beneficiary	Andra - Coordinator	Andra - Coordinator